



**DEPARTMENT OF DEFENSE**

**GENERAL SERVICES ADMINISTRATION**

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**

**[OMB Control No. 9000-0037]**

**[Docket 2017-0053; Sequence 9]**

**Submission for OMB Review; Presolicitation Notice and Response**

**AGENCIES:** Department of Defense (DOD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of request for public comments regarding an extension to an existing OMB clearance.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act, the Regulatory Secretariat Division (MVCB) will be submitting to the Office of Management and Budget (OMB) a request to review and approve an extension of a previously approved information collection requirement concerning pre-solicitation notice and response. A notice was published in the *Federal Register* at 82 FR 40001 on August 23, 2017. No comments were received.

**DATES:** Submit comments on or before **[Insert date 30 days after publication in the *Federal Register*.]**

**ADDRESSES:** Submit comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Office of Information and Regulatory Affairs of OMB, Attention:

Desk Officer for GSA, Room 10236, NEOB, Washington, DC 20503. Additionally submit a copy to GSA by any of the following methods:

- Regulations.gov: <http://www.regulations.gov>.

Submit comments via the Federal eRulemaking portal by searching the OMB Control number 9000-0037. Select the link "Comment Now" that corresponds with "Information Collection 9000-0037, Presolicitation Notice and Response". Follow the instructions provided on the screen. Please include your name, company name (if any), and "Information Collection 9000-0037, Presolicitation Notice and Response" on your attached document.

- Mail: General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street NW, Washington, DC 20405. ATTN: Ms. Mandell/IC 9000-0037, Presolicitation Notice and Response.

*Instructions:* Please submit comments only and cite Information Collection 9000-0037, Presolicitation Notice and Response, in all correspondence related to this collection. Comments received generally will be posted without change to <http://www.regulations.gov>, including any personal and/or business confidential information provided. To confirm receipt of your comment(s), please check [www.regulations.gov](http://www.regulations.gov), approximately two to three

days after submission to verify posting (except allow 30 days for posting of comments submitted by mail).

**FOR FURTHER INFORMATION CONTACT:** Mr. Curtis E. Glover, Sr. Procurement Analyst, Acquisition Policy Division, GSA 202-501-1448 or *curtis.glover@gsa.gov*.

**SUPPLEMENTARY INFORMATION:**

**A. Purpose**

Presolicitation notices are used by the Government for several reasons, one of which is to aid prospective contractors in submitting proposals without undue expenditure of effort, time, and money. The Government also uses the presolicitation notices to control printing and mailing costs. The presolicitation notice response is used to determine the number of solicitation documents needed, and to assure that interested offerors receive the solicitation documents. The responses are placed in the contract file, and referred to, when solicitation documents are ready for mailing.

After mailing, the responses remain in the contract file and become a matter of record. The FAR sections affected are: 4.5; 14.205; 15.201(c) and 36.213-2. The responses are placed in the contract file and referred to when solicitation documents are ready for mailing. After mailing, the responses remain in the contract file and

become a matter of record. FedBizOpps is an electronic method for publicizing contract opportunities. The number of presolicitation notices issued government-wide in the last 365 days (as of August 11, 2017) per FedBizOpps was 7,952.

We estimate that three respondents on average would reply to a presolicitation notice. Based on this information, we feel that the estimated respondents would number 23,856. We also estimate that each respondent on average would reply to three presolicitation notices a year. Time required to read and prepare information is estimated at five minutes per completion.

The burden has increased from the one in *Federal Register* Notice 79 FR 49316, dated August 20, 2014, due to the additional number of presolicitation notices issued by the Federal Government in FedBizOpps. This had the effect of expanding the number of respondents who would be affected by the collection.

**B. Annual Reporting Burden**

Respondents: 16,699.

Responses Per Respondent: 3.

Annual Responses: 50,097.

Hours Per Response: .08.

Total Burden Hours: 4,008.

**C. Public Comments:**

Public comments are particularly invited on:

Whether this collection of information is necessary for the proper performance of functions of the FAR, and whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate, and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected; and ways in which we can minimize the burden of the collection of information on those who are to respond, through the use of appropriate technological collection techniques or other forms of information technology.

**OBTAINING COPIES OF PROPOSALS:** Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street NW, Washington, DC 20405, telephone 202-501-4755.

Please cite OMB Control No. 9000-0037, Presolicitation  
Notice and Response, in all correspondence.

Dated: December 4, 2017

Lorin S. Curit,  
Director,  
Federal Acquisition Policy Division,  
Office of Government-wide Acquisition Policy,  
Office of Acquisition Policy,  
Office of Government-wide Policy.

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